



Consultancy Ref No: 276/SMART/26-27

RFP FOR CONSULTANCY SERVICES
WWF-PAKISTAN

SUBJECT:

**Conduct a Geotechnical Assessment of 3 Kanal Land Allocated for
Snow Leopard Research and Information Centre (SLRIC), Paasu, Gojal.**

Application Submission:

Application Submission: Interested consultants should submit the Proposal on the Application Form Available Online or can access through the following Link:

<https://forms.office.com/e/sxNStCNxPM>

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1) INTRODUCTION & BACKGROUND

Contract type:	Consultancy and Services
Duration of assignment:	01/09/2026-25/10/2026
Type:	Firm/individual(both)

Background of Project & Assignment:

WWF-Pakistan, in partnership with WWF-Italy, is implementing the project "Scaling Up Spatial Monitoring and Reporting Tool (SMART) Integration for Protected Area Management and Enhancing Community Stewardship in Snow Leopard Habitats, Pakistan – Phase 7." The project is being carried out within Central Karakoram National Park (CKNP) and in collaboration with community-based organizations in the Gojal and Hushe valleys. As part of its activities, the project supports the establishment of a community-based snow leopard awareness and rescue facility in Passu, Gojal, with SHEROs playing a central role in building local stewardship around the site.

Prior to construction, a geotechnical assessment of the Passu site will be conducted to confirm that the ground can safely support the proposed facility. Since the site is situated on glacial moraine and alluvial deposits, the assessment will evaluate soil bearing capacity, as ground conditions can vary considerably between loosely consolidated outwash material and firmer, more stable areas nearby. Slope stability is another key focus, given the site's exposure to rockfall, debris flow, and glacial lake outburst floods (GLOFs) from the Passu and Batura glaciers, making it essential to ensure the facility is positioned away from unstable slopes and flood-prone drainage paths.

2) GENERAL CONDITIONS

- 1) The WWF-PAKISTAN reserves the right to reject or accept any proposal. The WWF-PAKISTAN reserves the right to proceed with the implementation of any Service, in whole or in part, as described in the Proposal.
- 2) The WWF-PAKISTAN reserves the right to engage in discussions with any BIDDER to clarify responses or discuss certain issues with regards to the proposal or services requested. The WWF-PAKISTAN has no obligation to notify the other BIDDERS of the discussions, clarifications, or other information provided by a BIDDER. Any additional information required for preparation of the BID shall be distributed to all participants at the same time.
- 3) The WWF-PAKISTAN reserves the right to award the proposal based on experience, qualification, completion date, service cost and other criteria, and not necessarily the lowest cost.
- 4) Based on the RFP BID the WWF-PAKISTAN is entitled to change/replace or omit any clause/part of the preliminary defined scope of services of the proposal. The WWF-PAKISTAN shall conduct negotiations with WWF to achieve the full compliance to the requirements.
- 5) The WWF-PAKISTAN reserves the right in the event the successful CONSULTANT fails to comply with the terms and conditions as listed, to cancel this contract and award it to another CONSULTANT without penalty or action against the WWF-PAKISTAN. The RFP does not constitute an agreement or order.
- 6) The RFP is not a binding agreement between the parties, submission of a proposal or response by a proponent is voluntary.
- 7) By submitting a bid, the BIDDER is deemed to have acknowledged all of the undertakings, specifications, terms and conditions, **WWF Fraud and Corruption Prevention and Investigation Policy and WWF's Environment Social & Safeguard for consultant agreement** and to be bound by them if the BID is accepted. All expenses incurred by the Bidder in connection with the preparation of its proposal are to be borne by the RFP participant, and the WWF-PAKISTAN shall not incur any obligation whatsoever toward the Bidder regardless of whether such bid is accepted or rejected.

3) PURPOSE

- a. **Objective of the Consultancy:**
 - To assess the subsurface soil and geotechnical conditions of the proposed site.
 - Provide engineering recommendations for the safe and economical design of foundations and other proposed facilities.
- b. **Specific Tasks:**

1. Site Reconnaissance: Conduct a detailed visual inspection of the site, surrounding terrain, drainage, existing ground conditions and any visible signs of instability or erosion.
2. Subsurface Investigation: Conduct suitable boreholes/trial pits at representative locations and depths as required for the proposed development, including collection of disturbed and undisturbed soil samples where feasible.
3. Field Testing: Carry out appropriate in-situ tests.
4. Laboratory Testing: Undertake appropriate laboratory tests to determine soil classification and engineering properties, such as moisture content, grain-size distribution, Atterberg limits, specific gravity, density/unit weight, shear strength and bearing-related parameters, as applicable to the encountered soil.
5. Geotechnical Analysis: Assess allowable bearing capacity, expected settlement, soil profile, groundwater conditions, and other relevant geotechnical parameters required for foundation design.
6. Site Risk Assessment: Identify potential geotechnical hazards, including slope instability, erosion, expansive/collapsible soil, liquefaction susceptibility where relevant, and seismic/geological considerations.
7. Engineering Recommendations: Recommend suitable foundation type, founding depth, allowable bearing pressure, ground improvement requirements (if any), excavation considerations, backfilling/compaction requirements and other measures necessary for safe construction.

4) Deliverables

1. Geotechnical Investigation/Assessment Report containing site description, investigation methodology, trial-pit logs, field and laboratory test results, soil profile, groundwater observations, analysis and conclusions.
2. Foundation design recommendations, including recommended foundation type and founding depth, allowable bearing capacity, settlement considerations and relevant construction recommendations.
3. Site plan showing investigation locations and relevant geotechnical features.
4. Soft copies of the final report, field logs, laboratory test results and supporting data in editable formats, along with PDF.

5) project / Assignment timeline

The consultancy assignment must be completed between 01/09/2026-25/10/2026

5) REQUIREMENTS

1. Possess a minimum of BE/BS in Civil Engineering, preferably with specialization/experience in Geotechnical Engineering.
2. Demonstrate a minimum of 3 years of relevant professional experience in geotechnical investigations and foundation/site assessment.
3. Demonstrated experience in conducting soil investigations, field testing, laboratory testing and preparation of geotechnical reports for building/infrastructure projects.
4. Consultant/Firm must be registered with Pakistan Engineering Council (PEC), where applicable.

6) CORRESPONDENCE & SUBMISSION OF PROPOSAL

1. Application Submission:

Application Submission: Interested consultants should submit the Proposal on the Application Form Available Online or can access through the following Link:

<https://forms.office.com/e/sxNStCNxPM>

2. Interested consultants should submit the Proposal and can send their Queries through Email by attention to the Following:

To: Faiza khan (fakhan@wwf.org.pk)

Cc Assadullah (assadullah@wwf.org.pk)

The RFP submission deadline mentioned on WWF-Website.

3. Any information and responses to enquiries will be made in writing and distributed by email to all proponents. Enquiries after the foregoing deadline will not receive a response.

The BID submitted by the participant must be structured as per the below provided instructions:

7) FORMAT OF THE PROPOSAL

- 1) **Application Form available at WWF-Website** - General information about the Bidder, covering, qualification and experience, CV and all related Information.
- 2) **Experience:**
 - a) **Description of the complete projects:** the list and general information about the complete projects, description of the role in the project, other accomplishments of the Consultant.
- 3) **Proposal outlining scope consultancy service-** Description of scope and working process, stages, deliverables, exclusions, conditions;
- 4) **Provide template of already complete similar type of reports-** the WWF-PAKISTAN may request additionally;
- 5) **Service Provision Timeline** – Provide Detailed Work Plan as per Deliverable and TORs.
- 6) **Financial Proposal-** the prices shall be provided in Pak Rs, the total price shall include all costs related to service provision including applicable taxes.

Note:

Templates of all Information is provided on Application form available at WWF-Website. Any Additional Information related to the RFP can be attached along with application Form.

8) FINANCIAL PROPOSAL

The proposed prices shall be provided in PKR, the total price shall include all costs related to service provision including all Direct and Indirect taxes, Travel, Boarding & Lodging shall be based on actual receipt up to max Ceiling (If Any).

The consultant will submit the cost of the assignment in a lump sum, including all applicable taxes according to the Government of Pakistan and the Government of KP

The Payment Term: shall be defined by the contract to be concluded between WWF -Pakistan and the consultant.

Financial Proposal				
Description	Units	Quantity	Rate	Total Amount
1. Remuneration: • Field • Office	Man Days [MD] / Man Months [MM]			
2. Air Travel	N/A	N/A	N/A	0
3. Road Travel	Road travel costs for consultants will be reimbursed on actual basis.			
4. Boarding/Lodging	Boarding and lodging costs for consultants will be paid on actual basis.			
5. Others (Please specify) Training Material, Printing, Photocopies, Colour printing, practical	Please separate remuneration and out-of-pocket expenses.			

demonstration equipments e.g candling	
Grand Total Inclusive of All direct or indirect Taxes and Out of Pocket Expenses	

9) EVALUATION PROCESS

Applicant's proposal shall be evaluated based on Quality and Cost Based Selection (QCBS) method. Under QCBS both technical and financial proposals shall be evaluated as per following criteria against a maximum score of 100 points.

A) Technical Proposal (70%)

- Detailed workplan
- Expression of interest (EOI)
- Company's Profile
- Detailed methodology

B) Financial Proposal (30%)

- Detailed financial proposal which should be inclusive of all applicable taxes and out of pocket expenses. The financial proposal should follow a breakdown structure i.e., specifying cost(s) to each head and subhead
- Company's registration certificate
- NTN detail(s)
- Any legal or technical certification required for the task
- Audited Accounts Report (if available) of last FY

Note: Late/ incomplete submissions will not be accepted. Only three (03) top-ranked firms will be included in the comparative process

Legends:		Maximum Points
Q	Qualifications/CVs of team is mandatory	30
E	Experience relevant to the assignment	30
A	Adequacy of the proposed methodology and work plan	20
S	Skills & Competencies for the assignment	10
P	Prior experience with WWF-Pakistan	10

10) DOCUMENTATION AND CONFIDENTIALITY

All documents completed based on requirements of the present RFP shall be the property of the WWF-Pakistan, and shall not without the consent of the WWF-Pakistan be used, reproduced or made available to third parties beyond what is necessary in respect of the fulfilment of the Project. All documents issued and information given to the BIDDER shall be treated as confidential.

11) BUDGET

Total budget for this activity, inclusive of all taxes and out-of-pocket expenses (lodging& boarding) are **150,000/PKR**.